



eINVOICE INFO PORTAL.

TRAINING TUTORIAL – PAYMENT INFORMATION.

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PAYMENT INFORMATION.

Main aim:

This report enables you as a supplier to search for your **payment advice** information and respective invoices. Not only searching for payment advice number(s) is enabled, but also searches based on payment date or payment amount.

→ Therefore all relevant information – stated on an official payment advice – will be provided in this report.

This report is enabled for business relations with company codes

A1	BMW AG
MU	BMW (UK) Manufacturing Ltd.
B7	BMW Fahrzeugtechnik GmbH

HOW TO ACCESS REPORT.

Home

REPORTING <

BMW AG ^

Invoices / Self Billed Invoices

Purchase Order Information

Goods Receipt / Service Confirmation

Payment Information

1. Login to elInvoice Info Portal.
2. Click on Report „Payment Information“.
3. You can now enter your search parameters in order to retrieve relevant payment advice information.

Home **Reporting** Communication User Management

REPORTING < **STANDARD REPORTS - PAYMENT INFORMATION**

Q Search Reset Simple Expert

Company: A1 - BMW AG × B7 - BMW Fahrzeugtechnik GmbH ×
MU - BMW (UK) Manufacturing Ltd. ×

Partner number: [] ×

Payment amount: is equal to [] ×

Currency: [] ×

Payment advice number: contains [] ×

Payment date: from [] until []

Partner invoice number: contains [] ×

BMW invoice number: contains [] ×

Document date: from [] until []

SPAB order number: contains [] ×

Settlement type: [] ×

View Reset Fullscreen Download

Company	Partner number	Payment advice number	Payment date	Payment amount	Currency	Bank account	Bank code	SWIFT code	IBAN	Contact accounts payable
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SEARCH FIELDS.

Fields (simple search)	Information
Company	Company codes A1, MU and B7 indicate the BMW business partner.
Partner number	8-digit supplier number.
Payment amount	Total amount of the payment (stated on the payment advice), which in general is the sum of all paid invoices related to one payment advice.
Currency	Currency of payment.
Payment advice number	BMW internal document number generated when a payment has taken place.
Payment date	Date when payment has taken place within BMW system.

Fields (expert search)	Information
Partner invoice number	External invoice number given by the partner.
BMW invoice number	BMW internal invoice number generated when invoice is posted in the system
Document date	Date of the invoice.
SPAB order number	This field is used for direct material.
Settlement Type	Settlement type indicates if a purchase order or an agreement is settled via invoices or self billed invoices.

SEARCH WINDOW – SIMPLE VIEW.

The simple view is always set to default. If you want to see more search filters, please click on “Expert”.

Use these search fields to search for certain invoices. Note that only paid invoices are shown as this report is only displaying information based on payment advices.

STANDARD REPORTS – PAYMENT INFORMATION

Search Reset **Simple** Expert

Company: A1 - BMW AG x B7 - BMW Fahrzeugtechnik GmbH x
MU - BMW (UK) Manufacturing Ltd. x

Partner number:

Payment amount: is equal to

Currency:

Payment advice number: contains

Payment date: from until

Partner invoice number: contains

BMW invoice number: contains

Document date: from until

Applicable cases:

- Type in the **payment advice number** in order to see all related invoices paid within this payment advice.
- Run a search for all payments within a date range by using the search field **payment date**.
- Use search field **Payment amount** and the search operator next to it to enable a more precise search.

SEARCH WINDOW – EXPERT VIEW.

By clicking on “Expert”-
button, more search
fields are displayed.

You can also search for multiple SPAB order numbers
in order to see affected paid invoices.

STANDARD REPORTS - PAYMENT INFORMATION

Search Reset Simple **Expert**

Company: A1 - BMWAG × B7 - BMW Fahrzeugtechnik GmbH ×
MU - BMW (UK) Manufacturing Ltd. ×

Partner number:

Payment amount: is equal to

Currency:

Payment advice number: contains

Payment date: from until

Partner invoice number: contains

BMW invoice number: contains

Document date: from until

SPAB order number: contains

Settlement type:

REPORT SPECIFIC INFORMATION.

Mandatory fields:

- Company
- Partner number

Additionally, one of the following fields needs to be populated in order to run a search:

- Payment advice number
- Payment date
- Payment amount
- Partner invoice number
- BMW invoice number

Result window of this report is limited to display a maximum of 5.000 entries. In this case a corresponding note will pop up stating to please use additional search parameters to narrow down your results to display all relevant hits.

RESULT FIELDS.

Fields	Information
Company	Company codes A1, MU and B7 indicate the BMW business partner.
Partner number	8-digit supplier ID.
Payment advice number	BMW internal document number generated when a payment has taken place.
Payment date	Date when payment has taken place within BMW system.
Payment amount	Total amount of the payment (stated on the payment advice), which in general is the sum of all paid invoices related to one payment advice.
Currency	Currency of payment.
Bank account	Bank account number of payee
Bank code	Official bank code of the bank
SWIFT code	International bank code that identifies particular banks worldwide.
IBAN	IBAN of payee
Contact accounts payable	Email contact of accounts payable.

Fields	Information
BMW invoice number	Bmw internal invoice number generated when invoice is posted in the system
Document date	Date of the invoice.
Partner invoice number	External invoice number given by the partner.
SPAB order number	This field is used for direct material.
Invoice amount	Amount stated on the invoice.
Settlement Type	Settlement type indicates if a purchase order or an agreement is settled via invoices or self billed invoices.

RESULT WINDOW.

In order to see more information regarding a payment advice, click here to open respective line items.

Please click on this download button in order to export your results into Excel (.xlsx or .csv).

This field indicate the payment advice number. After generating the payment, a payment advice number is created.

Company	Partner number	Payment advice number	Payment date	Payment amount	Currency	Bank account	Bank code	SWIFT code	IBAN	Contact accounts payable
A1 - BMW AG				7.078,16	USD					kreditorenbuchhaltung@bmw.de

INVOICE LINE ITEMS						
BMW invoice number	Document date	Partner invoice number	SPAB order number	Invoice amount	Currency	Settlement type
6287536181	26.10.2018	8493117		1.018,09	USD	SBI
6585350243	26.10.2018	8493099		5.429,83	USD	SBI
6684093804	26.10.2018	8511800		339,36	USD	SBI
6685539451	26.10.2018	8501052		290,88	USD	SBI

In the invoice line items all respective invoices to a specific payment advice (head level) are displayed. These information are also stated in the official payment advice.

These fields indicate the bank details of the partner (payee). These information are also stated in the official payment advice.