eINVOICE INFO PORTAL.

TRAINING TUTORIAL – PAYMENT INFORMATION.

David Lam 30.04.2020





PAYMENT INFORMATION.

Main aim:

This report enables you as a supplier to search for your **payment advice** information and respective invoices. Not only searching for payment advice number(s) is enabled, but also searches based on payment date or payment amount.

 \rightarrow Therefore all relevant information – stated on an official payment advice – will be provided in this report.

This report is enabled for business relations with company codes

- A1 BMW AG
- MU BMW (UK) Manufacturing Ltd.
- B7 BMW Fahrzeugtechnik GmbH

HOW TO ACCESS REPORT.

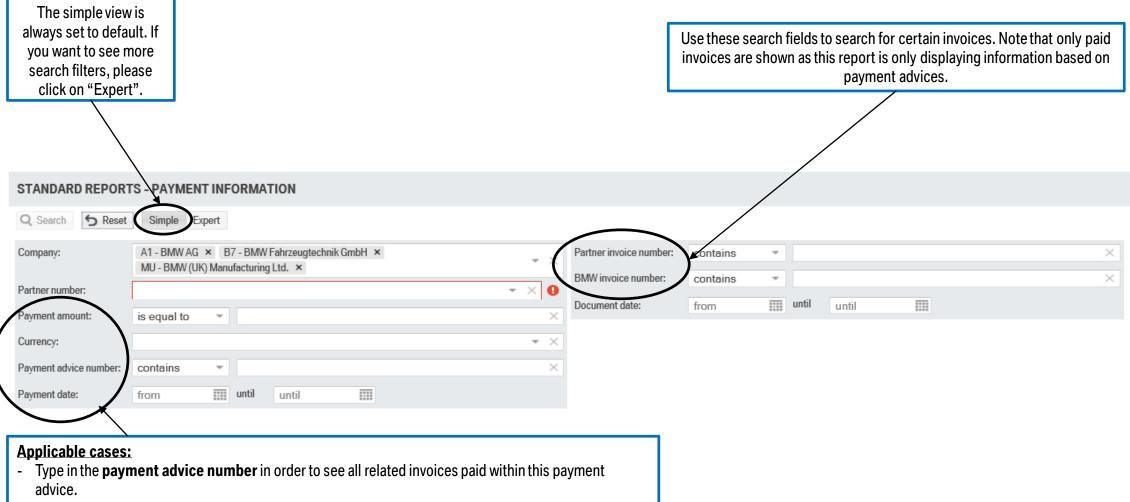
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BMW AG	^										advice informa	
Invoices / Self Billed Invoices	5											
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Goods Receipt / Service Confirmation	Partner number:				• ×	Document date:	from	until until				
Payment Information	Payment amount:	is equal to	-		;	<						
Balance Information	Currency:				v)	SPAB order number:	contains	•			×	
BMW SLP	Payment advice number:	contains	*		;	Settlement type:					~ ×	
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	+ Company	P	Partner number	Payment advice number	Payment date	Payment amount	Currency	Bank account	Bank code	SWIFT code	IBAN	Contact accounts payable

SEARCH FIELDS.

Fields (simple search)	Information
Company	Company codes A1, MU and B7 indicate the BMW business partner.
Partner number	8-digit supplier number.
Payment amount	Total amount of the payment (stated on the payment advice), which in general is the sum of all paid invoices related to one payment advice.
Currency	Currency of payment.
Payment advice number	BMW internal document number generated when a payment has taken place.
Payment date	Date when payment has taken place within BMW system.

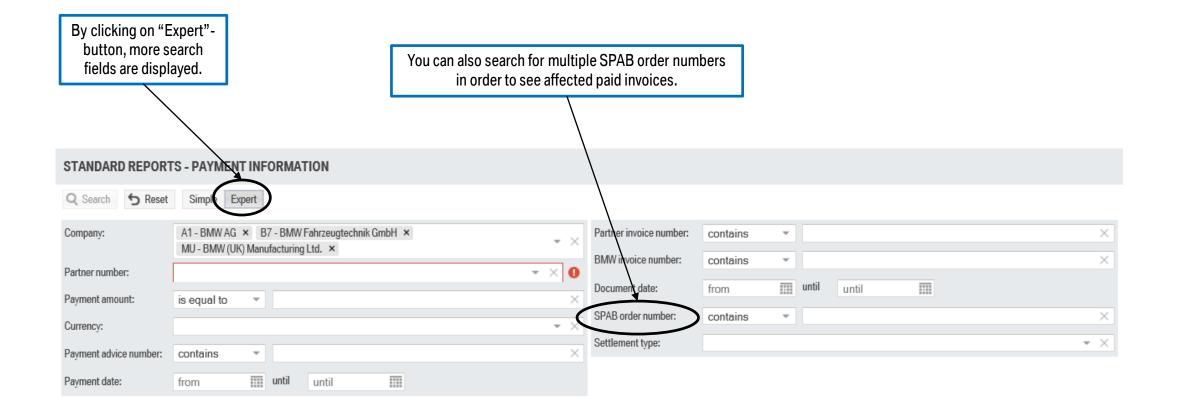
Fields (expert search)	Information
Partner invoice number	External invoice number given by the partner.
BMW invoice number	BMW internal invoice number generated when invoice is posted in the system
Document date	Date of the invoice.
SPAB order number	This field is used for direct material.
Settlement Type	Settlement type indicates if a purchase order or an agreement is settled via invoices or self billed invoices.

SEARCH WINDOW – SIMPLE VIEW.



- Run a search for all payments within a date range by using the search field **payment date**.
- Use search field **Payment amount** and the search operator next to it to enable a more precise search.

SEARCH WINDOW – EXPERT VIEW.



REPORT SPECIFIC INFORMATION.

Mandatory fields:

- Company
- Partner number

Additionally, one of the following fields needs to be populated in order to run a search:

- Payment advice number
- Payment date
- Payment amount
- Partner invoice number
- BMW invoice number

Result window of this report is limited to display a maximum of 5.000 entries. In this case a corresponding note will pop up stating to please use additional search parameters to narrow down your results to display all relevant hits.

RESULT FIELDS.

Fields	Information
Company	Company codes A1, MU and B7 indicate the BMW business partner.
Partner number	8-digit supplier ID.
Payment advice number	BMW internal document number generated when a payment has taken place.
Payment date	Date when payment has taken place within BMW system.
Payment amount	Total amount of the payment (stated on the payment advice), which in general is the sum of all paid invoices related to one payment advice.
Currency	Currency of payment.
Bank account	Bank account number of payee
Bank code	Official bank code of the bank
SWIFT code	International bank code that identifies particular banks worldwide.
IBAN	IBAN of payee
Contact accounts payable	Email contact of accounts payable.

Fields	Information
BMW invoice number	Bmw internal invoice number generated when invoice is posted in the system
Document date	Date of the invoice.
Partner invoice number	External invoice number given by the partner.
SPAB order number	This field is used for direct material.
Invoice amount	Amount stated on the invoice.
Settlement Type	Settlement type indicates if a purchase order or an agreement is settled via invoices or self billed invoices.

RESULT WINDOW.

